

SHPE UNIVERSITY VILLAGE



NEW FOR 2025!

The all-new Graduate School Expo in the SHPE University Village is an initiative designed specifically for university and college exhibitors to showcase their programs and opportunities in a highly trafficked location at the SHPE National Convention.

Instead of being nestled inside the Career Fair among company and government agency recruiters, your exhibit will be strategically positioned in a bustling part of the convention center near the main entrance. This prime location will be surrounded by programming and events tailored to attendees interested in pursuing graduate school.

GRAD SCHOOL EXPO HOURS

Thursday, October 30
9-12 and 2-5

Friday, October 31
9-12 and 2-5

Book now because space is limited!

EARLY BIRD (expires 6/6/25) \$2,300

REGULAR \$2,500

BENEFITS INCLUDE:

- Access to 15,000 potential graduate students
- Prime location in the convention center near the entrance
- 2 full convention registrations (\$600 each for additional)
- 6' table, 2 chairs, and wastebasket on carpeted floor with draped backwall
- Level-specific recognition with school name and link on the website
- Exhibitor profile on the attendee website and mobile app
- Inclusion in University Village-specific marketing (including social media post and dedicated email blast with all logos included)
- Full page ad in the iGANAS! Grad School Guide (a \$950 value!)
- Access to the SHPE Chapter Leader Directory



UNIVERSITY TABLE COMMITMENT FORM

Early Bird (valid thru 6/6/25)

\$2,300

Regular (valid after 6/6/25)

\$2,500

\$600 Additional Registration** # _____

Exhibit space includes backwall drape, one 6' draped table, two chairs, one wastebasket, and an identification sign. SHPE will provide appropriate floor covering/carpet. Upgrades and substitutions will not be accepted. All exhibitors are expected to adhere to the good neighbor policy of no more than three representatives per table at one time. Packages also include one food voucher per registration.

**UNIVERSITY VILLAGE REGISTRATION includes entrance to all open networking events, workshops, and a lunch ticket for one career-fair day only, but does not include any special event tickets.

Contact Information

Primary Contact _____ Company _____

Industry _____ Title _____

Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____ Website _____

Secondary Contact _____ Title _____

Email _____ Phone _____

Total amount \$ _____

Signature (Required) _____ Date _____

I acknowledge that I have read and accepted the Terms, conditions, rules & regulations.



Payment Information

Billing Contact _____

Email _____

Phone _____

Please submit the completed form to exhibits@shpe.org. Upon receipt of this signed commitment form, an invoice will be sent to the billing contact with online payment options through a secure portal.

Payment Method

Online Payment Portal (if selected, please specify the required submission details: _____)

Credit Card

Check (see instructions below)

If paying by check, payment should be made payable to SHPE and mailed to:

SHPE
ATTN: 2025 Convention
PO Box 450970
Laredo, TX 78045

Payment Terms and Cancellation Policy All financial commitments for the 2025 SHPE National Convention are final. Complete payment is required to receive the value outlined. Upon receipt of the signed commitment form, an invoice will be sent to the billing contact with online payment options through a secured portal. A signed commitment form is a guarantee to pay and all invoices sent to the billing contact will require payment. **EARLY BIRD RATES FOR UNIVERSITY VILLAGE ARE VALID THROUGH 6/6/25.** A signed and completed commitment form must be received by 6/6/25. All invoices reflecting an Early Bird price must be paid by **7/25/2025** to receive Early Bird Rates. Invoices not paid by 7/25/2025 will be updated to reflect Regular Rates.

All outstanding invoices must be paid by 10/03/2025 to guarantee inclusion in exhibitor and sponsorship listings. Payments received after 10/03/2025 are subject to a 25% late fee. If your organization has any outstanding invoices with SHPE by 10/03/2025, you will not be permitted to register.

No refunds will be provided for any reason. If a request for a change of exhibitor level or sponsorship is made prior to 7/25/2025, committed funds may be allocated to other 2025 SHPE National Convention opportunities. All commitment forms received after 7/25/2025 will be considered final and payment will be due regardless of exhibitor/sponsor's decision to participate.

Sponsor shall be solely responsible for any and all necessary equipment and connections from your own computer systems to the platform and systems, where applicable, that will allow for remote access for the electronic presentation or delivery of the SHPE National Convention or parts thereof. You agree to indemnify, defend, and hold harmless SHPE and anyone acting on behalf of SHPE from any and all claims, demands, and causes of action arising out of or relating to your participation in the SHPE National Convention. SHPE makes no warranties, express or implied, in respect of any aspect of the SHPE National Convention.

TO THE MAXIMUM EXTENT PERMITTED BY LAW, IN NO EVENT WILL SHPE BE LIABLE TO YOU FOR LOSS OR DAMAGE ARISING IN ANY WAY OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE SHPE NATIONAL CONVENTION, WHETHER OR NOT YOU WERE ADVISED IN ADVANCE OF THE POSSIBILITY OF SUCH LOSS OR DAMAGE, INCLUDING, WITHOUT LIMITATION, ANY LOSS OF BUSINESS, CONTRACTS, PROFITS, ANTICIPATED SAVINGS, GOODWILL, OR REVENUE; ANY LOSS OR CORRUPTION OF DATA; OR ANY INCIDENTAL, INDIRECT OR CONSEQUENTIAL LOSSES OR DAMAGES WHATSOEVER (INCLUDING, WITHOUT LIMITATION, SPECIAL, PUNITIVE, OR EXEMPLARY DAMAGES). THE AGGREGATE LIABILITY OF SHPE (IF ANY) ARISING FROM OR RELATING TO THIS AGREEMENT SHALL UNDER NO CIRCUMSTANCES (WHETHER ARISING FROM A BREACH OF CONTRACT, TORT, OR OTHERWISE) EXCEED THE AMOUNT OF FEES PAID BY YOU UNDER THIS AGREEMENT.