

Report Rubric

Each of the Chapter Recruitment, Retention and Success pages will be evaluated based on the CMT-planned activities, obtained (numerical) outcomes, and lessons learned. Report 1 and Report 2 will utilize the same Rubric shown below.

Item + Length	Points Possible	Report Rubric		
		0 points	1 point	2 points
Cover Page (1 page)	0	N/A	N/A	N/A
Chapter Highlights (1 page)	0	Required to be eligible for awards	Required to be eligible for awards	Required to be eligible for awards
Member Recruitment (2 pages total)				
CMT-planned Activities (1/2 page)	2	No submission, minimal effort	Minimal detail and/or information provided of the chapter's plan and strategic plan; direct connection to utilization of the CMT	Detailed chapter's state and chapter plan, minimal highlights of achieved outcomes; direct connection to utilization of the CMT
CMT-obtained Outcomes (1 page)	2	No submission, minimal effort	Minimal detail and/or information provided on the metrics; associated context(s) to understand significance	Comprehensive numerical metrics with figures and evidence of context
Lessons Learned (1/2 page)	2	No submission, minimal effort	Some details of lessons learned to improve the chapter; followed the template	Clear evidence of the chapter understanding the value provided, implemented, and evaluated paradigm using their SWOT analysis to reflect on chapter's performance
Member Retention (2 pages total)				
CMT-planned Activities (1/2 page)	2	No submission, minimal effort	Minimal detail and/or information provided of the chapter's plan and strategic plan; direct connection to utilization of the CMT	Detailed chapter's state and chapter plan, minimal highlights of achieved outcomes; direct connection to utilization of the CMT

CMT-obtained Outcomes (1 page)	2	No submission, minimal effort	Minimal detail and/or information provided on the metrics; associated context(s) to understand significance	Comprehensive numerical metrics with figures and evidence of context
Lessons Learned (1/2 page)	2	No submission, minimal effort	Some details of lessons learned to improve the chapter; followed the template	Clear evidence of the chapter understanding the value provided, implemented, and evaluated paradigm using their SWOT analysis to reflect on chapter's performance
Member Success (2 pages total)				
CMT-planned Activities (1/2 page)	2	No submission, minimal effort	Minimal detail and/or information provided of the chapter's plan and strategic plan; direct connection to utilization of the CMT	Detailed chapter's state and chapter plan, minimal highlights of achieved outcomes; direct connection to utilization of the CMT
CMT-obtained Outcomes (1 page)	2	No submission, minimal effort	Minimal detail and/or information provided on the metrics; associated context(s) to understand significance	Comprehensive numerical metrics with figures and evidence of context
Lessons Learned (1/2 page)	2	No submission, minimal effort	Some details of lessons learned to improve the chapter; followed the template	Clear evidence of the chapter understanding the value provided, implemented, and evaluated paradigm using their SWOT analysis to reflect on chapter's performance
Support Needed (1 page)	0	Required to be eligible for awards	Required to be eligible for awards	Required to be eligible for awards
Total	18			